

**Opportunity Day Preschool
Speedway Christian Church
5110 W. 14th Street
Speedway, IN 46224
2022-2023**

Dear Parent(s),

Opportunity Day is a preschool program designed especially for children from 1 year of age through 5 years of age. The program meets on Mondays, Wednesdays, and Fridays (*1-year-old class meets only on Mondays and Wednesdays*) from 9:00 a.m. - 2:30 p.m.

Activities for each class include crafts, music, playtime, etc. Classes for the older children will provide more academics in preparation for Kindergarten. Children will bring their own lunch each day. A mid-morning snack will be provided by Opportunity Day, or occasionally may be brought in by parent volunteers. The classes have a structured agenda that is appropriate to their class age. At the end of the day classes will have “quiet time”, designed for the children to rest after a busy day. Younger children tend to sleep during this time. Older children tend not to, but they are expected to lie quietly and rest. Our preschool calendar coincides with the Speedway Schools district calendar. Opportunity Day is closed during the summer months. A schedule of our holidays and breaks will be sent home at the beginning of the preschool year.

Program tuition fees - \$90.00 per month, per child, for 1 day per week. \$170.00 per month for 2 days per week. A discounted fee of \$230.00 per month is offered for 3 days per week. Fees are paid (beginning in September and ending in May) on the first class day of the month.

Program registration fees - A separate non-refundable registration fee of \$30 per application is due at the time the enrollment application is submitted. **If more than one child (from the same household) is enrolled, the registration fee will be reduced to \$25 for each additional sibling enrolled. (For example, if you are registering two children, your total registration fee will be \$55.00)** Opportunity Day is a not-for-profit program. Funds received for tuition are used to cover the preschool’s expenses, such as supplies and staff salaries.

To enroll your child in Opportunity Day Preschool, please complete the attached application, and return to the preschool office or the church office. Classes are filled on a first-come, first-serve basis. Returning children will have first choice in class scheduling. A wait-list for each class will be kept for the current school year only. Names will be placed on waiting lists for any class that is filled. Please thoroughly read the information provided in the registration packet. If you have any questions, please feel free to contact me at 317-244-7656 extension 15. Thank you!

Sincerely,

Caroline Cork
Director, Opportunity Day Preschool

To guarantee preschool registration - All of the required items must be submitted.



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The application process for the 2022-2023 Opportunity Day school year has begun. The school year will begin on **Monday, August 15, 2022** and will end on **Friday, May 19, 2023**. (Calendar attached.)

A **non-refundable** registration fee of \$30 per application is due at the time the enrollment application is submitted (the non-refundable registration fee is required for waitlist applications also). **If more than one child (from the same household) is enrolled, the registration fee will be reduced to \$25 for each additional sibling enrolled. (For example, if you are registering two children, your total registration fee will be \$55.00)**

Classes are scheduled on Monday, Wednesday and/or Friday of each week during the school year with the exception of holidays that may fall on those given days. (*1-year-old class only meets on Monday and Wednesday.*) We will make every attempt to honor your preferred day/s.

To guarantee preschool registration - All of the items listed below MUST be submitted at the time the application is submitted along with your \$30 non-refundable registration fee.

In order to complete the process and guarantee your child's enrollment, the following items are required with each submitted application:

1. Completed application form
2. Completed health form
3. Current copy of child's immunization record (new copy required each year)
4. Copy of child's birth certificate (new students only)
5. Non-refundable registration fee (Checks payable to Speedway Christian Church)

We will notify you by e-mail by mid-July as to which day/s your child received.

E-mail address

I have read and understand the information given above.

Signature of Parent/Guardian

Date

For Office Use Only

Date & Time completed application received: _____

Application & Registration Received by: _____

All items are received and complete: _____

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Application Agreement

I desire to register the following child in the Opportunity Day Preschool program at Speedway Christian Church and I agree to meet the terms of this agreement.

I agree to pay \$90.00 per child, per month for one day a week, \$170.00 per child, per month for two days a week and a discounted fee of \$230 per child, per month for three days a week. Tuition fees will begin in September (even though the first day of school will be August 15) and the last tuition fee will be due in May 2023. I will be sure that my child is in reasonable health when I bring him/her to school on any given class day and I agree to follow all health and safety policies outlined by Opportunity Day. I will call the church if I will not be bringing my child on a certain class day. ***I understand that no refund will be made for non-attendance.*** I understand that registration fees are non-refundable and cannot be applied toward the monthly fees.

Name of Child

____-____-____
Child's Birth Date

Child's address

Main contact telephone #
(this is your preferred contact #)

City

State

Zip Code

Class Preference (Please circle one)

1's Class (Must be 1 on or before 8.1.22)

2's Class (Must be 2 on or before 8.1.22)

3's Class (Must be 3 on or before 8.1.22)

4's Class (Must be 4 on or before 8.1.22)

Attendance Preference (please check one):

I would like one day per week _____ (circle one) Monday Wednesday Friday

I would like two days per week _____ (circle two) Monday Wednesday Friday

I would like three days per week _____

Signature of Parent/Guardian

Date

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Information: Child's Mother/Guardian
Mother's Name: _____

Address: _____

Home Phone: _____

Cellular #: _____

Place of Employment: _____

Work Phone: _____

E-mail: _____

Other Members of Mother's Household

Name:	Age:	Relationship

Information: Child's Father/Guardian
Father's Name: _____

Address: _____

Home Phone: _____

Cellular #: _____

Place of Employment: _____

Work Phone: _____

E-mail: _____

Other Members of Father's Household

Name:	Age:	Relationship

Emergency Phone Numbers (This refers to someone other than the parents.)

Name: _____

Phone: _____ Relationship: _____

Name: _____

Phone: _____ Relationship: _____

Doctor: _____

Phone: _____

Hospital Preference _____

Child lives with: _____

Is your child toilet trained? _____

Does your child have any special fears? _____

Signature of Parent/Guardian

Date

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Health Form

A current copy of your child's immunization record must be submitted with this application.

Child's Name: _____

1. Does your child have any :
Allergies to medication? Yes _____ No _____

Physical restrictions? Yes _____ No _____

Dietary restrictions? Yes _____ No _____

If Yes to any of these, please describe:

2. Does your child take any medication on a regular basis? Yes _____ No _____

If Yes, please describe: _____

*I Authorize the Director or other personnel to continue this medication as per instructions.
(If yes, please provide detailed, written instructions.)

Parent/Guardian Signature

3. In case of emergency, and if all given contacts have been exhausted, I hereby give permission to the Opportunity Day Director to seek proper medical attention for my child, including transportation, if necessary.

Parent/Guardian (please print)

Parent/Guardian (please sign)

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Permission Slip

This permission slip pertains to those who are two years old or older by August 1, 2022.

_____ has my permission to go on neighborhood walks during the
2022-2023 school year

Signature of Parent/Guardian

Date

Photo/Media Release

I, _____, the undersigned parent / guardian of
_____, hereby consent that any audio recordings, videotapes and/ or photographs of
the above-named child may be used by Speedway Christian Church and Opportunity Day Preschool in their various
communications and promotional materials such as newsletters website, press releases, television or radio spots.
Furthermore, I hereby consent that such photographs and recordings and the media from which they are made shall be
their property, and they shall have the right to duplicate, reproduce, sell or make other use of them as they choose free
and clear of any claim on my part.

Signature of Parent/Guardian

Date

Facebook

Opportunity Day has a Facebook page to promote better communication for parents. Please let us know your
preference regarding pictures on the preschool's Facebook page.

_____ Yes, my child's picture may appear on Facebook.

_____ No, I do not want my child's picture to appear on Facebook

Signature of Parent/Guardian

Date